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Job Title: Maintenance Mechanic Supervisor
Department: Department of the Army
Agency: U.S. Army Corps of Engineers
Job Announcement Number: SWGJ154412601298819

SALARY RANGE: \$37.36 to \$43.60 / Per Hour
OPEN PERIOD: Friday, January 9, 2015 to Friday, January 23, 2015
SERIES & GRADE: WS-4749-16
POSITION INFORMATION: Full Time - Permanent
PROMOTION POTENTIAL: 16
DUTY LOCATIONS: 1 vacancy in the following location:
 Neville Island, PA [View Map](#)
WHO MAY APPLY: Possible Shift Work
SECURITY CLEARANCE: Not Applicable
SUPERVISORY STATUS: Yes

JOB SUMMARY:

Civilian employees serve a vital role in supporting the Army mission. They provide the skills that are not readily available in the military, but crucial to support military operations. The Army integrates the talents and skills of its military and civilian members to form a Total Army.

About the Position:

You will serve as Chief, Field Maintenance Section, Maintenance Branch in the Pittsburgh District. As a second-level supervisor, you will perform the full range of supervisory duties over personnel assigned to the Section.

Permanent Change of Station (PCS) allowances may be authorized, subject to the provisions of the Joint Travel Regulations and an agency determination that a PCS move is in the Government Interest.

Who May Apply:

Only applicants who meet one of the employment authority categories below are eligible to apply for this job. You will be asked to identify which category or categories you meet, and to provide documents which prove you meet the category or categories you selected. See [Proof of Eligibility](#) for an extensive list of document requirements for all employment authorities.

- [Current Civilian Employee with the Department of the Army](#)
- Eligible due to [Interagency Career Transition Program \(ICTAP\)](#)
- Eligible under [Veterans' Employment Opportunity Act \(VEOA\)](#)
- [Priority Placement Program, Program S \(Military Spouse\) registrants](#) referred through the Automated Stopper and Referral System (ASARS) for this position

TRAVEL REQUIRED

- 75% or Greater
- Up to 90%

RELOCATION AUTHORIZED

- Yes
- Permanent Change of Station may be authorized.

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Job Announcement Number:
 SWGJ154412601298819

Control Number: 391125100

KEY REQUIREMENTS

- Shift Work/Alternate Work Hours (including weekends)
 - Pre-Employment Drug Test
 - Pre-Employment/Annual Physical
 - Temporary Duty Travel (TDY) Up to 90%
 - Occasional Overtime
-

DUTIES:[Back to top](#)

Serve as Chief, Field Maintenance Section, Maintenance Branch, Operations Division. As a second level supervisor, performs the full range of supervisory duties over personnel assigned to the section. Plan, direct, and coordinate the work of a variety of skilled, semi-skilled, and unskilled full-time permanent and seasonal workers in the Pittsburgh District performing major repair and maintenance work in support of 16 multipurpose reservoirs and 23 navigation projects (locks and dams) located in a 5-state area and varying in terms of design, construction, and operational capability. Specific duties include, but are not limited to, the following:

- Participating in the development of annual work plans, staffing needs, cost estimates, and recommendations as to scheduling projected work;
 - Providing direction and coordination of subordinate supervisors and nonsupervisory workers and leaders as related to the direction and execution of work assignments and fleet maneuvers on a 3-shift basis;
 - Analyzing work schedules, determining manpower, tooling, material requirements, and methodology;
 - Planning work assignments by considering the trade or occupations involved, availability of manpower and equipment, deadlines, project budget, and other work projects for which responsible; and
 - Coordinating work with other District personnel, contractors, supervisors of areas where work is to be performed, and private industry personnel.
-

QUALIFICATIONS REQUIRED:[Back to top](#)

Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community; student; social). You will receive credit for all qualifying experience, including volunteer experience.

Screen-Out Element: No specific length of experience is required. However, your application package must show significant experience and training to indicate that you can supervise through subordinate supervisors. You must obtain a minimum of 2 points on the screen-out element to be found qualified for this position.

Additionally, you will be rated on a points system based on your responses to the below Knowledge, Skills, and Abilities (KSAs):

- Knowledge of different relevant lines of work
- Ability to plan and organize work
- Ability to work with others
- Ability to meet deadlines under pressure
- Ingenuity

Other Requirements: Click [here](#) for expanded definitions.

- Male applicants born after December 31, 1959 must complete a Pre-Employment Certification Statement for Selective Service Registration.
- You will be required to provide proof of U.S. Citizenship.
- One year trial/probationary period may be required.
- Direct Deposit of Pay is Required.

HOW YOU WILL BE EVALUATED:

[Your application package](#) (resume, supporting documents, and responses to the questionnaire) will be used to determine your eligibility, qualifications, and quality ranking for this position. Please follow all instructions carefully. Errors or omissions may affect your rating or consideration for employment.

Interagency Career Transition Assistance Program (ICTAP). If you are a Federal employee in the competitive service and your agency has notified you in writing that you are a displaced employee eligible for ICTAP consideration, you may receive selection priority. See [Interagency Career Transition Assistance Program \(ICTAP\)](#) for more information. Additional information about the program is on [OPM's Career Transition Resources website](#).

BENEFITS:

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The Department of Defense offers an excellent benefits program. In addition to your take-home pay, your comprehensive compensation/benefits package will include most of the benefits described in [the USAJOBS Resource Center](#).

OTHER INFORMATION:

- Selection is subject to restrictions resulting from Department of Defense referral system for displaced employees.
- If you have retired from federal service and you are interested in employment as a reemployed annuitant, see the information in the [Reemployed Annuitant](#) information sheet.

HOW TO APPLY:

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To apply for this position, you must complete the online questionnaire and submit the documentation specified in the **Required Documents** section below.

The complete application package must be submitted by 11:59 PM (EST) on Friday, January 23, 2015 to receive consideration.

- To begin, click Apply Online to create a USAJOBS account or log in to your existing account. Follow the prompts to select your USAJOBS resume and/or other supporting documents and complete the occupational questionnaire.
- Click the Submit My Answers button to submit your application package.
- It is your responsibility to ensure your responses and appropriate documentation is submitted prior to the closing date.
- To verify your application is complete, log into [your USAJOBS account](#), select the Application Status link and then select the more information link for this position. The Details page will display the status of your application, the documentation received and processed, and any correspondence the agency has sent related to this application. Your uploaded documents may take several hours to clear the virus scan process.
- To return to an incomplete application, log into [your USAJOBS account](#) and click Update Application in the vacancy announcement. **You must re-select your resume and/or other documents from your USAJOBS account or your application will be incomplete.**
- It is your responsibility to verify that information entered, uploaded, or faxed (i.e., resume) is complete, accurate, and submitted by the closing date. Uploaded documents may take up to one hour to clear the virus scan. Faxed documents must be completely transmitted by 11:59p.m. Eastern Standard Time on the closing date of the announcement.

The Department of the Army provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the servicing civilian personnel unit. Your requests for reasonable accommodation will be addressed on a case-by-case basis.

REQUIRED DOCUMENTS:

The documents you are required to submit vary based on the authority you are using to apply (i.e., applying as a veteran, applying as a current permanent Federal employee, applying as a reinstatement, etc). Please review the following links to see which documents you need to provide to prove your eligibility to apply: [Applicant Merit Checklist](#) and [Proof of Eligibility](#).

As described above, your complete application includes your resume, your responses to the online questionnaire, and documents which prove your eligibility to apply. **If you fail to provide these documents, you will be marked as having an incomplete application package and you will not be considered any further.**

Your resume:

- Your resume may be submitted in any format.
- If you submit more than one copy of your resume, only the most recent version will be reviewed. The latest timestamp will be used to determine which version of your resume is "most recent." It is your responsibility to check the status and timestamp of all documents you submit as part of your application.
- If your resume includes a photograph or other inappropriate material or content, it will not be used to make eligibility and qualification determinations and you may not be considered for this vacancy.
- For qualifications determinations your resume must contain hours worked per week and the dates of employment (i.e., HRS per week and month/year to month/year or month/year to present). If your resume does not contain this information, your application will be marked as incomplete and you will not receive consideration for this position.

If you are relying on your education to meet qualification requirements: You MUST submit a copy of your transcript if you want to substitute your education for experience. If you claim qualifications based on education, and do not submit a transcript, your education will not be used in making a qualification determination and you may be found "not qualified." See: [Transcripts and Licenses](#)

Proof of Eligibility to Apply: Your application must include the documents which **prove you are eligible to apply** for the vacancy. The "[Proof of Eligibility](#)" document describes authorities commonly used in merit promotion recruitment and what document(s) are required to prove you meet the requirements of the authority. You must meet the requirements of at least of the authorities listed in the **Who May Apply** section above to receive further consideration.

If you are unable to apply online or unable to upload your supporting documents follow the directions located at: [Faxing Applications and Documents](#) The Vacancy ID is 1298819. You will need the questionnaire, [View Occupational Questionnaire](#), to complete your faxed application.

NOTE: Documents submitted as part of the application package, to include supplemental documents, may be shared beyond the Human Resources Office. Some supplemental documents such as military orders and marriage certificates may contain personal information for someone other than you. You may sanitize these documents to remove another person's personal information before you submit your application. You may be asked to provide an un-sanitized version of the documents if you are selected to confirm your eligibility.

AGENCY CONTACT INFO:

Velesta R. Rouse
Phone: (502)315-6159
Email: VELESTA.R.ROUSE@USACE.ARMY.MIL

Agency Information:
DA SWR USACE LRD
PO Box 59
Louisville, KY
40201

WHAT TO EXPECT NEXT:

If you provided an email address, you will receive an email message acknowledging receipt of your application. Your application package will be used to determine your eligibility, qualifications, and quality ranking for this position. If you are determined to be ineligible or not qualified, your application will receive no further consideration.

The documents you submit must support your responses to the online questionnaire. If your application contradicts or does not support your questionnaire responses, you will receive a rating of "not qualified" or "incomplete application" and you will not receive further consideration for this job.

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[EEO Policy Statement](#) | [Reasonable Accommodation Policy Statement](#) | [Veterans Information](#) | [Legal and Regulatory Guidance](#)