



Job Title: Supervisory Civil Engineer

Department: Department of the Army

Agency: U.S. Army Corps of Engineers

Job Announcement Number: SWGJ156060821355783

SALARY RANGE: \$85,084.00 to \$110,607.00 / Per Year
OPEN PERIOD: Monday, April 6, 2015 to Monday, April 20, 2015
SERIES & GRADE: GS-0810-13
POSITION INFORMATION: Full Time - Permanent
DUTY LOCATIONS: 1 vacancy in the following location:
Pittsburgh, PA [View Map](#)
WHO MAY APPLY: Status Candidates (Merit Promotion and VEOA Eligibles)
SECURITY CLEARANCE: Secret
SUPERVISORY STATUS: Yes

JOB SUMMARY:

Civilian employees serve a vital role in supporting the Army mission. They provide the skills that are not readily available in the military, but crucial to support military operations. The Army integrates the talents and skills of its military and civilian members to form a Total Army.

About the Position:

Will serve as the Chief of Civil Design Section within Engineering and Construction Division for the Pittsburgh District Army Corps of Engineers. As the Chief, Civil Design Section you will plan, coordinate, assign, direct, through team leaders, and reviews the work of professional and non-professional engineering employees engaged in civil site/general civil analysis, designs and preparation of contract plans, technical reports, and other engineering documents.

Who May Apply:

Only applicants who meet one of the employment authority categories below are eligible to apply for this job. You will be asked to identify which category or categories you meet, and to provide documents which prove you meet the category or categories you selected. See [Proof of Eligibility](#) for an extensive list of document requirements for all employment authorities.

- [Current Civilian Employee with the Department of the Army](#)
- [Current Permanent Department of Defense \(DOD\) - Civilian Employee \(non-Army\)](#)
- [Current Permanent Federal Civilian Employee \(non-DOD\)](#)
- Former Federal Employee, eligible for [reinstatement](#)
- Eligible due to [Interagency Career Transition Program \(ICTAP\)](#)
- Eligible under [Veterans' Employment Opportunity Act \(VEOA\)](#)
- [Priority Placement Program, Program S \(Military Spouse\) registrants](#) referred through the Automated Stopper and Referral System (ASARS) for this position
- Eligible for [NAF/AAFES Interchange Agreement](#)
- Eligible due to an [Interchange Agreement](#)

TRAVEL REQUIRED

- Occasional Travel
- 10% Temporary Duty Travel (TDY)

RELOCATION AUTHORIZED

- Yes
- Permanent Change of Station (PCS) maybe authorized, Relocation incentive maybe authorized.

KEY REQUIREMENTS

- Incumbent must obtain and maintain a Secret security clearance
- One year Supervisory probation maybe a requirement
- Professional Engineer (PE) registration is required
- Financial Disclosure Statement (OGE 450) is required
- Career Program 18
- DAWIA Certification is required may obtain within 24 months of duty.

DUTIES:

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Major Duties:

Serves as the Supervisor for the Civil Design Section within Engineering and Construction Division for the Pittsburgh District Army Corps of Engineers. Perform the following duties:

- Plans, coordinates, assigns, directs, and reviews the work of professional and non-professional engineering employees engaged in civil site/design and preparation of contract plans, layouts, technical reports, studies, and other engineering documents.
 - Responsible for the civil design and development of navigation, flood control, local flood protection projects and recreational projects to include features such as general civil engineering; grading and earthwork design; roadway, intersection, parking, and boat ramp design; drainage, grading and earthwork design; stormwater management; permitting and erosion and sedimentation control; utility layout & relocations; channel and stream restoration; alignment analysis and design of locks, dams, stone protection, retaining walls, roads, and channels.
 - Reviews work of staff to include reports, calculations, drawings, shop drawings, quantities, cost and specifications for conformity of contracts, regulations, codes, criteria and civil engineering practices.
 - Responsible for local flood protection project inspection program for the District.
 - Consults with and advises heads of other organizational elements concerning civil design problems which occur throughout the course of the project and renders opinions on design problems as requested.
 - Responsible for planning and assigning work of subordinates, sets and adjusts short-term priorities, and prepares schedules for work completion.
 - Perform supervisory responsibilities.
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QUALIFICATIONS REQUIRED:

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In order to qualify, you must meet the education and/or experience requirements described below. Your resume must clearly describe your relevant experience; if qualifying based on education, your transcripts will be required as part of your application. Additional information about transcripts is [in this document](#).

Experience required:

Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community; student; social). You will receive credit for all qualifying experience, including volunteer experience.

To qualify based on your experience, your resume must describe at least one year of experience which prepared you to do the work in this job. Specialized experience is defined as: Position functions as a Design Engineer, Project Engineer and Technical Manager. Ability to use a wide range of professional civil engineering concepts, principles and practices, prepare general designs, analyses, layouts and computations. Coordinates civil engineering and design projects; in order to direct and manage assigned projects. Checks and reviews work of lower graded engineers, technicians, and other employees engaged in the design and development of projects. This definition of specialized experience is typical of work performed at the next lower grade/level position in the federal service (GS-12).

Selective Placement Factor: State Registration as a Professional Engineer is required: (NOTE) a copy must be submitted with application packet.

You will be evaluated on the basis of your level of competency (knowledge, skills, abilities) in the following areas:

- Ability to supervise employees
- Site layout for utilities, railroads, locks, buildings, etc.
- Communication and team work
- Engineer documents for analysis & design
- Civil Design related to concrete, steel aluminum structures, and asphalt surface.
- Inspections

Time in Grade Requirement: Applicants who have held a General Schedule (GS) position within the last 52 weeks must have 52 weeks of Federal service at the next lower (GS-12) grade (or equivalent).

Basic education requirement that must be met, in addition to Specialized Experience requirement. Transcripts MUST be submitted.

A. Degree: Professional engineering. Curriculum must: (1) be in a school of engineering with at least 1 curriculum accredited by the Accreditation Board for Engineering and Technology as a professional engineering curriculum; OR (2) include differential & integral calculus and courses (more advanced than first-year physics and chemistry) in 5 of the following 7 areas of engineering science or physics:

(a) statics, dynamics; (b) strength of materials (stress-strain relationships); (c) fluid mechanics, hydraulics; (d) thermodynamics; (e) electrical fields and circuits; (f) nature and properties of materials (relating particle and aggregate structure to and (g) any other comparable area of fundamental engineering science or physics, such as optics, heat transfer, soil mechanics, or electronics. (Note: This does not include engineering technology.) OR

B. Combination of education and experience-college level education, training, and/or technical experience that furnished (1) thorough knowledge of the physical & mathematical sciences underlying professional engineering, and (2) good understanding, both theoretical; practical, of the engineering sciences and techniques & their applications to one of the branches of engineering. Adequacy of such background must be demonstrated by one of the following: Current registration as a professional engineer by any State, the District of Columbia, Guam, or Puerto Rico; Evidence of having successfully passed the EIT exam, or the written test required for professional registration administered by the Boards of Engineering Examiners in the various State, the District of Columbia, Guam, & Puerto Rico; Successful completion of at least 60 sem. hours of courses in physical, mathematical, engineering sciences and in engineering that included the courses in the basic requirements (A); Successful completion of a curriculum leading to a bachelor's degree in engineering technology or an appropriate professional field provided you have had at least 1 year of professional engineering experience acquired under professional engineering supervision guidance.

NOTE: Only degrees from an accredited college/university recognized by Dept of Education are acceptable to meet the basic education requirements. Additional information website <http://www.opm.gov/qualifications> and <http://www.ed.gov/admins/finaid/accred/index.html>

Foreign education must be evaluated for U.S. equivalency in order to be considered. This must be included With your application.

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Other Requirements: Click [here](#) for expanded definitions.

- Male applicants born after December 31, 1959 must complete a Pre-Employment Certification Statement for Selective Service Registration.
- You will be required to provide proof of U.S. Citizenship.
- One year trial/probationary period may be required.
- Direct Deposit of Pay is Required.

- Incumbent must obtain and maintain a Secret security clearance.
- Incumbent must obtain a DAWIA II certification within 24 months of entering the position.
- Financial Disclosure Statement (OGE 450) is required.
- Professional Engineer (PE) Registration is required.
- One year supervisory probationary period maybe required.
- "Permanent Change of Station (PCS) allowances may be authorized, subject to the provisions of the Joint Travel Regulations and an agency determination that a PCS move is in the Government Interest."

HOW YOU WILL BE EVALUATED:

Your [application package](#) (resume, supporting documents, and responses to the questionnaire) will be used to determine your eligibility, qualifications, and quality ranking for this position. Please follow all instructions carefully. Errors or omissions may affect your rating or consideration for employment.

Interagency Career Transition Assistance Program (ICTAP). If you are a Federal employee in the competitive service and your agency has notified you in writing that you are a displaced employee eligible for ICTAP consideration, you may receive selection priority. See [Interagency Career Transition Assistance Program \(ICTAP\)](#) for more information. Additional information about the program is on [OPM's Career Transition Resources website](#).

BENEFITS:

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The Department of Defense offers an excellent benefits program. In addition to your take-home pay, your comprehensive compensation/benefits package will include most of the benefits described in [the USAJOBS Resource Center](#).

OTHER INFORMATION:

- Selection is subject to restrictions resulting from Department of Defense referral system for displaced employees.
- If you have retired from federal service and you are interested in employment as a reemployed annuitant, see the information in the [Reemployed Annuitant](#) information sheet.

HOW TO APPLY:

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To apply for this position, you must complete the online questionnaire and submit the documentation specified in the **Required Documents** section below.

The complete application package must be submitted by 11:59 PM (EST) on Monday, April 20, 2015 to receive consideration.

- To begin, click Apply Online to create a USAJOBS account or log in to your existing account. Follow the prompts to select your USAJOBS resume and/or other supporting documents and complete the occupational questionnaire.
- Click the Submit My Answers button to submit your application package.
- It is your responsibility to ensure your responses and appropriate documentation is submitted prior to the closing date.
- To verify your application is complete, log into [your USAJOBS account](#), select the Application Status link and then select the more information link for this position. The Details page will display the status of your application, the documentation received and processed, and any correspondence the agency has sent related to this application. Your uploaded documents may take several hours to clear the virus scan process.
- To return to an incomplete application, log into [your USAJOBS account](#) and click Update Application in the vacancy announcement. **You must re-select your resume and/or other documents from your USAJOBS account or your application will be incomplete.**
- It is your responsibility to verify that information entered, uploaded, or faxed (i.e., resume) is complete, accurate, and submitted by the closing date. Uploaded documents may take up to one hour to clear the virus scan. Faxed documents must be completely transmitted by 11:59p.m. Eastern Standard Time on the closing date of the announcement.

The Department of the Army provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the servicing civilian personnel unit. Your requests for reasonable accommodation will be addressed on a case-by-case basis.

REQUIRED DOCUMENTS:

The documents you are required to submit vary based on the authority you are using to apply (i.e., applying as a veteran, applying as a current permanent Federal employee, applying as a reinstatement, etc). Please review the following links to see which documents you need to provide to prove your eligibility to apply: [Applicant Merit Checklist](#) and [Proof of Eligibility](#).

As described above, your complete application includes your resume, your responses to the online questionnaire, and documents which prove your eligibility to apply. **If you fail to provide these documents, you will be marked as having an incomplete application package and you will not be considered any further.**

Your resume:

- Your resume may be submitted in any format.
- If you submit more than one copy of your resume, only the most recent version will be reviewed. The latest timestamp will be used to determine which version of your resume is "most recent." It is your responsibility to check the status and timestamp of all documents you submit as part of your application.
- If your resume includes a photograph or other inappropriate material or content, it will not be used to make eligibility and qualification determinations and you may not be considered for this vacancy.
- For qualifications determinations your resume must contain hours worked per week and the dates of employment (i.e., HRS per week and month/year to month/year or month/year to present). If your resume does not contain this information, your application will be marked as incomplete and you will not receive consideration for this position.

If you are relying on your education to meet qualification requirements: You MUST submit a copy of your transcript if you want to substitute your education for experience. If you claim qualifications based on education, and do not submit a transcript, your education will not be used in making a qualification determination and you may be found "not qualified." See: [Transcripts and Licenses](#)

Proof of Eligibility to Apply: Your application must include the documents which **prove you are eligible to apply** for the vacancy. The "[Proof of Eligibility](#)" document describes authorities commonly used in merit promotion recruitment and what document(s) are required to prove you meet the

requirements of the authority. You must meet the requirements of at least one of the authorities listed in the **Who May Apply** section above to receive further consideration.

If you are unable to apply online or unable to upload your supporting documents follow the directions located at: [Faxing Applications and Documents](#) The Vacancy ID is 1355783. You will need the questionnaire, [View Occupational Questionnaire](#), to complete your faxed application.

NOTE: Documents submitted as part of the application package, to include supplemental documents, may be shared beyond the Human Resources Office. Some supplemental documents such as military orders and marriage certificates may contain personal information for someone other than you. You may sanitize these documents to remove another person's personal information before you submit your application. You may be asked to provide an un-sanitized version of the documents if you are selected to confirm your eligibility.

AGENCY CONTACT INFO:

Tammy D. Briggs

Phone: (502)315-6585

Email: TAMMY.D.BRIGGS@USACE.ARMY.MIL

Agency Information:

DA SWR USACE LRD

PO Box 59

Louisville, KY

40201

WHAT TO EXPECT NEXT:

If you provided an email address, you will receive an email message acknowledging receipt of your application. Your application package will be used to determine your eligibility, qualifications, and quality ranking for this position. If you are determined to be ineligible or not qualified, your application will receive no further consideration.

The documents you submit must support your responses to the online questionnaire. If your application contradicts or does not support your questionnaire responses, you will receive a rating of "not qualified" or "incomplete application" and you will not receive further consideration for this job.

